

Reporting progress implementing Corporate Plan 2023-27 Action Plan 2023-24	
Executive Summary	The Corporate Plan 2023-27 Action Plan 2023-24 is being implemented as planned
Options considered	Not relevant.
Consultation(s)	The lead officer for each action in the Plan has been asked for their assessment of progress, identify issues and propose action they will take to address those issues.
Recommendations	Cabinet is recommended to note this report.
Reasons for recommendations	The Action Plan 2023-24 is being implemented as planned.
Background papers	Corporate Plan 2023-27 Corporate Plan Annual Action Plan 2024-25

Wards affected	All
Cabinet member(s)	Cllr Tim Adams
Contact Officer	Steve Blatch, Chief Executive Email:- steve.blatch@north-norfolk.gov.uk

Links to key documents:	
Corporate Plan:	This report is primarily concerned with ensuring the Corporate Plan 2023-27 Action Plan 2023/24 is being implemented as planned.
Medium Term Financial Strategy (MTFS)	Ensuring the Action Plan 2023/24 is implemented as planned will help to ensure the MTFS is also achieved.
Council Policies & Strategies	Corporate Plan 2023-27

Corporate Governance:	
Is this a key decision	No
Has the public interest test been applied	Not applicable. Item is not exempt.
Details of any previous decision(s) on this matter	Corporate Plan 2023-27 and Action Plan 2023-24 approved by Full Council on 17 July 2023. Corporate Plan 2023-27 Action Plan 2024-25 approved by Cabinet 6 November 2023.

1. Purpose of the report

The purpose of this report is to present an update on the progress being made in implementing the Corporate Plan 2023-27 Action Plan 2023-24 and to give Cabinet an opportunity to discuss and agree decisions that should be taken regarding any issues raised.

2. Introduction & Background

Full Council approved the Corporate Plan 2023-27 and the first annual Action Plan for 2023/24 at its meeting of 17 July 2023. Lead officers then started to work on how the desired outcomes in the action plan would be achieved. This report shows the progress made in the quarter 1 January to 31 March 2024, identifies any issues with individual actions and puts forward proposals for how these would be addressed. The Corporate Plan 2023-27 Action Plan 2024-25 was approved by Cabinet at their meeting on 6 November 2023.

3. Overview of progress

3.1 Overall progress – Action Plan 2023/24

The tables below show overall progress in implementing the Action Plan.

Action Plan 2023/24 – Summary

Quarter 4 from 1 January to 31 March 2024

RAG status	No. of actions
Red	2
Amber	5
Green	21
NA	0
Missing data	0
Total	28

Stage	No. of actions
Not Started	2
In Progress	18
Completed	8
Cancelled	0
Missing data	0
Total	28

Crosstabulation

RAG status/ Stage	Not Started	In Progress	Completed	Cancelled
Red	1	1	0	0
Amber	1	4	0	0
Green	0	13	8	0
NA	0	0	0	0

The progress report shows that the majority of actions are in progress and on track.

3.2 **Action Plan 2024/25**

Officers have commenced work against the objectives agreed in the Corporate Plan Action Plan 2024/25 as approved by Cabinet at its meeting on 6 November 2023. Progress reports for these actions will be presented in the next report for quarter 1 2024/25 (1 April to 30 June 2024).

3.3 **Details of all Actions**

To review the updates for all the actions please see Appendix A Action Plan 2023-24 Progress Updates – Quarter 4 2023-24.

4. **Corporate Priorities**

This report is concerned with ensuring the Corporate Plan 2023-27 Action Plan 2023-24 are implemented as planned. This is a key activity to ensure the goals and objectives in the Corporate Plan are achieved.

5. **Financial and Resource Implications**

There are no financial or resource implications arising from the report.

Comments from the S151 Officer:

There are no financial or resource implications arising from the report.

6. **Legal Implications**

There are no legal implications from this report.

Comments from the Monitoring Officer

There are no specific governance issues apparent from this report.

7. **Risks**

The purpose of this report is to contribute to minimizing the risk of not implementing the Corporate Plan 2023-27 Action Plans 2023-24. This in turn reduces the risk of not achieving the goals and objectives in the Corporate Plan.

8. **Net Zero Target**

The Corporate Plan 2023-27 Action Plan 2023-24 contains actions, particularly under the theme “Our Greener Future”, that will reduce the emissions of the Council and contribute to achieving the Net Zero Target.

9. **Equality, Diversity & Inclusion**

The Corporate Plan 2023-27 Action Plan 2023-24 contains actions, particularly under the theme “Developing our Communities”, that will improve equality, diversity & inclusion. Where individual actions require an equality impact assessment the lead officer will produce and submit one during the development of the action.

10. Community Safety issues

This report does not have any impact on community safety issues.

11. Conclusion and Recommendations

The Action Plan 2023-24 is being implemented as planned.

Cabinet is recommended to note this report.